

2018 ACA WORLD CONVENTION PROJECT TEAMS

Calling ACA fellow travelers wishing to participate in organizing the 2018 ACA World Convention in Toronto!!

We have listed the teams required to plan and provide service during the Convention April 26-29, 2018.

Please email acaworldconvention@gmail.com with the name of the team you would like to join, your name and contact information. All are welcome.

1. Venue/Hotel/Shared Accommodation Team: Coordinate facilities requirements for ABC and AWC and connecting those interested in shared accommodation.

2. Web and IT Team: Provide technical support for the world web site, local web site, web streaming, registration system, online sales-computer. www.acaworldconvention.org; www.acatoronto.org

3. Design Work & Contest Team: Coordinate the logo, banner, bookmarks, designs for web site & merchandise.

4. Overall Volunteer Coordinator

5. Program: Assist with coordination of programming & supporting workshop leaders and speakers.

6. Marathon ACA Meetings Team: Coordinate 1 hour ACA meetings throughout AWC, 2 trusted servants per meeting, 14 meetings over 3 days.

7. Outreach & Engagement (Locally & Globally) Team: Reach out to the local ACA fellowship, across Canada, USA, overseas, volunteers with additional languages required.

8. Entertainment & Fun Team: Coordinate Thurs evening outing, Sat dinner & fun night, dance, music event, fun/games in hospitality suite & throughout conference, late night excursion

9. Marketing, Sale of literature & souvenirs, merchandise Team: Coordinate the sale of bookmarks, t-shirts, lapel pin, caps, cups, bags, flags etc)

10. Registration Team: Coordinate manual registration locally & online through web site, coordinate with WSO registration list of attendees etc.

11. Hospitality Room & Volunteer/Greeters Team at the Convention: Coordinate hospitality room & area; greeters at hotel and at the Yorkdale Subway etc.

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12. Administration Team: Coordinate printing requirements for the convention; develop word or excel documents.

13. Delegate ABC Team: Support the ABC through putting together the binder, assist at the convention with mic runners etc.

14. Celebrate 40th Anniversary of ACA: Explore ideas to recognize and support our 40th anniversary.

Can also include GTA ACA History Team: Explore pulling together a collage of the history of ACA in the Greater Toronto & Area.

15. Convention Support Team: Work with all teams to provide extra support when required prior to the convention and during the convention.